

1. Apologies for absence
 - Harriet
 - Sujo
 - Andrew
 - Sally
 - Vic
2. Minutes of previous meeting for ratification as a true and accurate record
3. Matters arising from these minutes
 - 3.1 **1st Year Representatives Recruitment –**
 - Manifesto to be published by 14th May for elections on 21st May Emily, Anita, Brian and Nelly attended this meeting
 - 3.2 **ASME –**
 - One person interested so far
 - 3.3 **“Pod cast on Professionalism”** - No volunteers forthcoming, more information required by all.
4. Reports from committee members
5. Business
 - 5.1 **MSRC Jumpers**
 - Both Medsoc and MSRC logo ?
 - Suggestion Medical School crest
 - Reverse of jumper should say “Leeds Medics”
 - UNIKIT can supply Polo Shirts for Guys and Fitted t-shirts for girls
 - 5.2 **Freshers Week**
 - Timetable has been received from J Darling
6. Any other business
 - 6.1 **MSRC Website** - Committee to meet in coming week
 - 6.2 **PPD** – Focus group to be established by J Chan w. P Robinson
7. Action Points
 - 7.1 **1st Year Representatives Recruitment** – Send emails to 1st years re. elections
 - 7.2 **MSRC Jumpers** – Ask Fat Face for a sample design.
 - 7.3 **Freshers Week Timetable** – Timetable to be emailed to Lucy and Mike
 - 7.4 **ASME** – Email Jon details.